

Form ID: DYP CET: Est/06

Date: \_\_\_\_\_

## Compensatory Holiday (CH)

To,  
The Principal,  
D. Y. Patil College of Engineering and Technology,  
Kasaba Bawada, Kolhapur.

### Subject: Application for Compensatory Holiday

Respected Sir,

I \_\_\_\_\_ am working as \_\_\_\_\_ in  
department of \_\_\_\_\_.

I worked on following days which were declared holidays.

Sr No	Day	Date	Time		Total Working Hours	Type of work done
			From	To		
1						
2						
3						
4						
5						

Signature of Staff

Forwarded by Concern Dean/HoD \_\_\_\_\_

**Registrar**

**Principal**

Note: Submit this duly signed form to Establishment Section.