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Date:

Form ID: DYPCET: Est/06

Compensatory Holiday (CH)

To, The Principal, D. Y. Patil College of Engineering and Technology, Kasaba Bawada, Kolhapur.

Subject: Application for Compensatory Holiday

Respected Sir,

I _____ am working as _____ in

department of .

I worked on following days which were declared holidays.

Sr No	Day	Date	Time		Total Working	Type of work done
			From	То	Hours	
1						
2						
3						
4						
5						

Signature of Staff

Forwarded by Concern Dean/HoD

Registrar

Principal

Note: Submit this duly signed form to Establishment Section.

Maharashtra 416006

Approved By AICTE, New Delhi, Recognised by Govt. of Maharashtra & Affiliated to Shivaji University, Kolhapur.

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