



**D Y PATIL**  
COLLEGE OF  
ENGINEERING & TECHNOLOGY  
KASABA BAWADA, KOLHAPUR.  
(AN AUTONOMOUS INSTITUTE)

Approved By AICTE, New Delhi, Recognised by Govt. of Maharashtra & Affiliated to Shivaji University, Kolhapur.

**Ref. No.: DYPCET/ENGG/ IQAC 1**

**Date: 05/10/2020**

### **Meeting Notice**

The meeting of IQAC committee is arranged on 10/10/2020 at 3.00 p.m. You are requested to attend the same.

**Meeting Venue: - Online**

#### **Agenda of the meeting:**

1. To confirm the minutes of last meeting
2. Discussions on New NAAC Process
3. Discussion about online conduction of lectures & practical sessions.
4. Brief about seminars/workshops/STTP & FDPs
5. Discussion on any other points with the permission of Hon. Chairperson

  
5/10/20

**Member Secretary/Coordinator**

**Dean, I.Q.A.C.**

**CC:**

1. All Members



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### Minutes of IQAC Meeting

The meeting of IQAC committee was held on 10/10/2020 at 3.00 p.m. The meeting was chaired by Prof. Dr. S. D. Chede.

- **Venue:** - Online via Zoom Meetings.

Following members were present for the meeting in online mode.

1	Dr. S. D. Chede	2	Dr. A. K. Gupta
3	Prof. M. J. Patil	4	Dr. M. M. Mujumdar
5	Dr. V. V. Kulkarni	6	Mr. Milind Alwekar
7	Dr. G. A. Patil	8	Dr. A. A. Rathod
9	Dr. S. J. Raykar	10	Dr. B. D. Jitkar
11	Dr. Jyoti Jadhav	12	Dr. Navneet Sangale
13	Dr. Rahul Patil	14	Mr. Prashant Jagtap
15	Mr. Rahul Ghatage	16	Mrs. Neela Jirage
17	Chinmay Sutar	18	Sudarshan Bagal

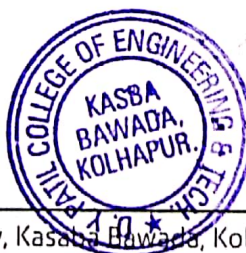
Prof. M. J. Patil, IQAC Coordinator welcomed the Chairperson Dr. S. D. Chede, Dr. A. K. Gupta and all respected members of the IQAC.

The Meeting begins with permission of the Hon. Chair person.

**Agenda Item No. 1:** To confirm the minutes of last meeting .

IQAC Coordinator read the minutes of last meeting held on

Discussions were held with reference to ATR of the same. All the members are agreed & permitted to go ahead for agenda Item No. 2



**Agenda Item No. 2 : Discussions on New NAAC Process**

Dr. Navneet Sangale briefed about new NAAC AQAR filing process & formats for the same.

Discussion: It was discussed that new NAAC AQAR is more Quantitative, it includes more Students participation in feedback is expected. NAAC is going to implement third party verification process for NAAC AQAR approval.

Hon. Dr. V. V. Kulkarni also explained the improvements done by NAAC office.

All the respected members are provided suggestions regarding this process.

Resolution: It is resolved after discussion that our institute will be prepared in the next academic year with respect to new process.

**Agenda Item No.3 : Discussion about online conduction of lectures & practical sessions.**

Dr. G. A. Patil, Dean Academics presented the need & initiations taken by DYPCET during covid -19 Pandemic regarding online course delivery and conduction of practicals in online mode. He also explained how the arrangements are done for online conduction of lectures & Practical as per regular timetable. The e-scores are generated for the use of students. The examinations are conducted in online mode via Microsoft teams/Google suite.

Resolution: All members are appreciated the initiatives taken for the continuation of education & agreed with the need of online conduction of lectures & practical sessions.

**Agenda Item No.4: Brief about seminars/workshops/STTP & FDPs**

Dr. Jyoti Jadhav presented the information about FDP's/ STTP/Workshops & seminars conducted by various departments of DYPCET. He mentioned that total 45 webinars were conducted.







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**Agenda Item No.5: Discussion on any other points with the permission of Hon. Chairperson**

No other points were raised for further discussions.

The meeting was concluded with vote of thanks to all the respected members.

*M. J. Patil*  
10/10/20

**Prof. M. J. Patil**

**IQAC Coordinator**

**Dean, I.Q.A.C.**

*S. D. Chede*  
10/10/2020

**Dr. S. D. Chede**

**Principal & Chairperson IQAC**  
**PRINCIPAL**

**D. Y. Patil College of Engineering & Tech**  
**Kasaba Bawada, Kolhapur**



D.Y.Patil College of Engineering and Technology, Kolhapur.

**Minutes of Meeting IQAC**

**Academic year :2020 -21**

**Meeting no.2**

**Date:Friday, 9<sup>th</sup> October 2020**

The second meeting of IQAC for the academic year 2020-21 was held on 9<sup>th</sup> October 2020 at 2 pm. The meeting was presided over by Dr.S.D.Chede , Principal, DYP CET,Kolhapur. The list of the members who were present for the meeting is attached herewith.

Sr No	Agenda/Points	Discussion.	Agreed/Approved by
1	Welcome of committee	The meeting started by Dr.S.D.Chede, Principal by welcoming Dr.A.K.Gupta-Executive Director & all the IQAC members and specially thanking the external members for being able to make it possible to attend the meeting & requested the Dean IQAC to present the details to committee.	
2	Review of Internal IQAC Audit	<p>The Principal appointed a committee of following members to perform internal academic audit of all departments.</p> <ol style="list-style-type: none"><li>1. Dr. S. D. Chede - Principal</li><li>2. Prof. Dr. A. N. Jadhav – Dean, IQAC</li><li>3. Prof. M. J. Patil - Dean Administration.</li></ol> <p>The committee performed the audit process of all departments from 22<sup>nd</sup> Sept. to 5<sup>th</sup> Oct 2020. and verified the performance with documentary evidences related to Academic &amp; administrative Audit (AAA).</p> <p>Dean,IQAC reviewed the performance of each department in all the aspects in concern with Curricular aspects, Teaching Learning &amp; Evaluation, Outcome based Education, Research Innovation &amp; Publications, Collaboration &amp; Linkages, Student Support &amp; Progression, continuing education programmes organized &amp; attended, Students &amp; Faculty Achievements and Infrastructure &amp; Learning Resources etc.</p> <p>Based on the internal academic &amp; administrative report submitted by the departments, Dean IQAC prepared evaluation &amp; appraisal report which communicated to the respective department. The observations related to thrust areas where department should focus &amp; special appreciation conveyed for achieving improvement.</p>	Agreed by all

3	<b>Conduction of External Audit</b>	<p>As per the guidelines by IQAC, institute decided to conduct an external academic &amp; administrative audit of A.Y.2019-20 in the last week of November 2020. To conduct the external audit, following members have been identified.</p> <ol style="list-style-type: none"> <li>1. Prof.Dr. Mrs. Shimpa Sharma, Pro. Vice Chancellor, D. Y. Patil Deemed University, Kolhapur.</li> <li>2. Prof Dr. V. V Kulkarni, Director, Sanjay Ghodawat Group of Institutions, Atigre</li> <li>3. Dr. M.M. Mujumdar, Registrar, KIT's college of Engineering., Kolhapur.</li> </ol> <p>It has been decided to contact and invite these expert members for external Academic &amp; administrative audit (AAA) through proper correspondence.</p>	Agreed by all
4	<b>Plan For Virtual lab</b>	<p>External IQAC committee members appraised the Dean academics, for the awareness program conducted by the institute for Virtual lab in collaboration with IITs. They suggested identifying the virtual lab experiments of the different courses in various programmes to be performed and a plan to conduct the experiments in this Covid -19 pandemic situation.</p>	Agreed by all
5	<b>Review of autonomy file preparation and proposed structure &amp; FY syllabus for autonomy.</b>	<p>As autonomous committee is going to visit the institute in the last week of Oct.2020, the Core team of institute reviewed the autonomy file preparation work.</p> <p>Prof. Dr. G. A. Patil, Dean Academics presented the proposed First year syllabus &amp; structures of all programmes and inclusion of audit courses with provision of Honor &amp; minor degree to the students as per the AICTE Guidelines.</p> <p>Prof.S.B.Patil, Examination Coordinator presented the examination policy &amp; preparedness for autonomy committee visit.</p>	Agreed & approved by all
6	<b>Review of Final Year student Backlog Exam Conduction</b>	<p>As per the guidelines from Shivaji University, Prof. S. B. Patil, Exam Coordinator along with examination team conducted online examination of final year batch 2019-20 for backlog papers as per the schedule prescribed from 1<sup>st</sup> Oct to 9<sup>th</sup> Oct.2020. The committee appreciated the proper planning and execution for smooth conduction of the online examinations.</p>	Agreed by all

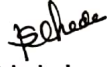
**Suggestions from members:**

- 1) Committee members suggested to focus on OBE implementation and the proposed Syllabus & Structure for autonomy committee visit.
- 2) Institute should plan international Conference once a year.
- 3) Website data should be updated time to time
- 4)

**Resolutions:**

- 1) NBA Core team should conduct awareness about OBE framework among faculty & students, Students.
- 2) Principal informed Dr. S.J. Raykar, Dean R & D to plan the international conference in January 2021.
- 3) Prof. K. T. Mane-Website Coordinator has been informed to collect the updated data from the departments.

  
Dean IQAC  
**Dean, I.Q.A.C.**

  
**Principal**  
D. Y. Patil College of Engineering & Tech.  
Kasaba Bavada, Kolhapur

D.Y.Patil College of Engineering and Technology, Kolhapur.

**Minutes of Meeting IQAC**

**Academic year: 2020 -21**

**Meeting no.1**

**Date: Friday, 19<sup>th</sup> June 2020**

The first meeting of IQAC for the academic year 2020-21 was held on 19<sup>th</sup> June 2020 at 2pm. The meeting was presided over by principal, Dr.K.V.Kulhalli, DYP CET, Kolhapur.. The list of the members who were present for the meeting is attached herewith.

Sr No	Agenda/Points	Discussion.	Agreed/Approved by
1	Welcome & objective of committee	Prof. Dr.K.V.Kulhalli-Principal welcomed Dr.A.K.Gupta-Executive director & all the IQAC members and announced that Prof.A. N. Jadhav has been nominated as Dean IQAC from 2020-21.and requested the Dean IQAC to present the details to committee.	
2	Recap of IQAC initiatives during 2019-20	Prof. Dr. A. N. Jadhav, as newly nominated Dean, IQAC took a recap of the initiatives taken by earlier IQAC committee. He apprised former Dean IQAC, Prof. Dr. S. V. Sankpal for the activities conducted under IQAC during 2019-20.	
2	Goals & Functions of IQAC	Prof. Dr. A. N. Jadhav recommended the modifications in institute goals & objectives of IQAC in front of all faculty members. He focused on the goals of IQAC i.e.  To develop a system for conscious, consistent and catalytic action to improve the academic and administrative performance of the institution.  To promote measures for institutional functioning towards quality enhancement through internalization of quality culture and institutionalization of best practices.	Agreed by all
3	Plan For Academic performance	<ul style="list-style-type: none"><li>• OBE Framework &amp; Action Plan should be prepared by Academic Dean &amp; Core committee members</li><li>• Academic Calendar should be prepared and uploaded on website</li><li>• Due to Covid-19 situation, Lecture, Practical &amp; Tests should be planned and the required resources should be made available for e-classroom or virtual labs.</li><li>• For upcoming final year students, Project group formation and Policies should be decided.</li><li>• To enhance student competency, proper planning should be done at</li></ul>	Approved by all



		<p>departments.</p> <ul style="list-style-type: none"> <li>• Students should be motivated to participate in online technical Activities/ value added courses.</li> <li>• Online Student-Parent meet should be conducted to convey the action plan during pandemic situation.</li> <li>• Optimization and integration of modern methods of teaching and learning for enhancing student performance.</li> </ul>	
4	<b>Plan For Research &amp; development activities</b>	<ul style="list-style-type: none"> <li>• To motivate faculty and students to publish their research work policy should be revised.</li> <li>• To encourage the students for project based learning, Students Research Policy such as PGCS should be published among the students.</li> <li>• To enhance the number of quality publications such as Scopus/ UGC indexed journals, Research Policy should be defined.</li> <li>• To receive the funds &amp; grants for research work, faculty should be motivated to send the quality proposals to respective funding agencies.</li> </ul>	Agreed by all
5	<b>Plan For enhancing Industry Institute Interaction</b>	<ul style="list-style-type: none"> <li>• Engineers and industrialists from industry should be invited for online talks/ webinars &amp; leader Talk series.</li> <li>• For preparation of autonomous syllabus for first year and structure for the respective branches of experts from industry should be invited.</li> <li>• Faculty members should be encouraged to visit to various industries.</li> <li>• Professional consultancy by the faculty to industries should be enhanced.</li> <li>• Joint research programmes and field studies by faculty and people from industries should be organized</li> <li>• In collaboration with Maharashtra Chamber of Commerce &amp; Jugadfunda, Memoranda of Understanding between the Institute and industries should be signed to bring the two sides emotionally and strategically closer in.</li> </ul>	Agreed by all

**Suggestions from members :**

- 1) Microsoft Teams Software should be preferred for online teaching process.
- 2) To create Awareness about Autonomy, meeting should be conducted.
- 3) To enhance the overall quality of institution, institute should go for NIRF & CII ranking Survey
- 4) Internal Academic & administrative Audit (AAA) to be conducted in Sept. 2020.

**Resolutions :**

- 1) Online teaching software information should be collected by Prof. A.J.Jadhav as Head of Central Computing Facility.
- 2) Heads of Department and Program Coordinator of each department are responsible for awareness of Autonomy among all stake holders.
- 3) NIRF & CII ranking Survey details should be taken care by Dean Administration & Dean III.

  
Dean, IQAC  
**Dean, I.Q.A.C.**



  
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