

D. Y. Patil College of Engineering & Technology,

Kasaba Bawada, Kolhapur

Outcome Based Education (OBE)

Manual

Draft 1

Academic Year 2020-21

By

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INDEX

1	Vision-Mission and Quality Policy of Institute.....	3
2	OBE Framework for an Institute	4
3	Revised Blooms' Taxonomy	5
4	Action Verbs for Course Outcome.....	7
5	Guidelines for Writing Course Outcome Statements.....	8
6	Quality of Course Outcome	9
7	CO-PO Mapping Guidelines	10
8	Targets/ Attainment Levels	12
9	Student Competency.....	13
10	Rubrics for Assessment	15
11	Activity Based Learning	17
12	List of Assessment Tools.....	18
13	CO Attainment Calculations	19
14	Contribution of Course Attainment in PO Attainment.....	22
15	Continuous Improvement	23
16	List of Documents.....	24

Abbreviations:

OBE	Outcome Based Education	BTL	Bloom's Taxonomy Level
LOT	Lower Order of Thinking	HOT	Higher Order of Thinking
PEO	Program Educational Objectives	PO	Program Outcome
CO	Course Outcome	PSO	Program Specific Outcome
UE	University Theory Exam	POE	Practical Oral Exam
CE	Course Exit Survey	HoD	Head of Department
PC	Program Coordinator	DAB	Department Advisory Board
PAC	Program Assessment Committee	A.Y.	Academic Year

Preamble

Outcome-Based Education (OBE) is an educational model that forms the base of a quality educational system. There is no single specified style of teaching or assessment in OBE. All educational activities carried out in OBE should help the students to achieve the set goals. The faculty may adapt the role of instructor, trainer, facilitator, and/or mentor based on the outcomes targeted.

OBE enhances the traditional methods and focus on what the Institute provides to students. It shows the success by making or demonstrating outcomes using statements "able to do" in favor of students. OBE provides clear standards for observable and measurable outcomes.

Benefits of OBE

- **Clarity:** The focus on outcome/ creates a clear expectation of what needs to be accomplished by the end of the course.
- **Flexibility:** With a clear sense of what needs to be accomplished, instructors will be able to structure their lessons around the student's needs.
- **Comparison:** OBE can be compared across the individual, class, batch, Program and Institute levels.
- **Involvement:** Students are expected to do their own learning. Increased student involvement allows students to feel responsible for their own learning, and they should learn more through this individual learning.

India, OBE and accreditations

From 13th June 2014, India has become the permanent signatory member of the Washington Accord. Implementation of OBE in higher technical education also started in India. The National Assessment and Accreditation Council (NAAC) and National Board of Accreditation (NBA) are the autonomous bodies for promoting global quality standards for technical education in India. NBA has started accrediting only the Programs running with OBE from 2013.

The National Board of Accreditation mandates establishing a culture of outcome based education in institutions that offer Engineering, Pharmacy and Management program. Reports of outcome analysis help to find gaps and carry out continuous improvements in the education system of an Institute, which is very essential.

Vision- Mission and Quality Policy of Institute

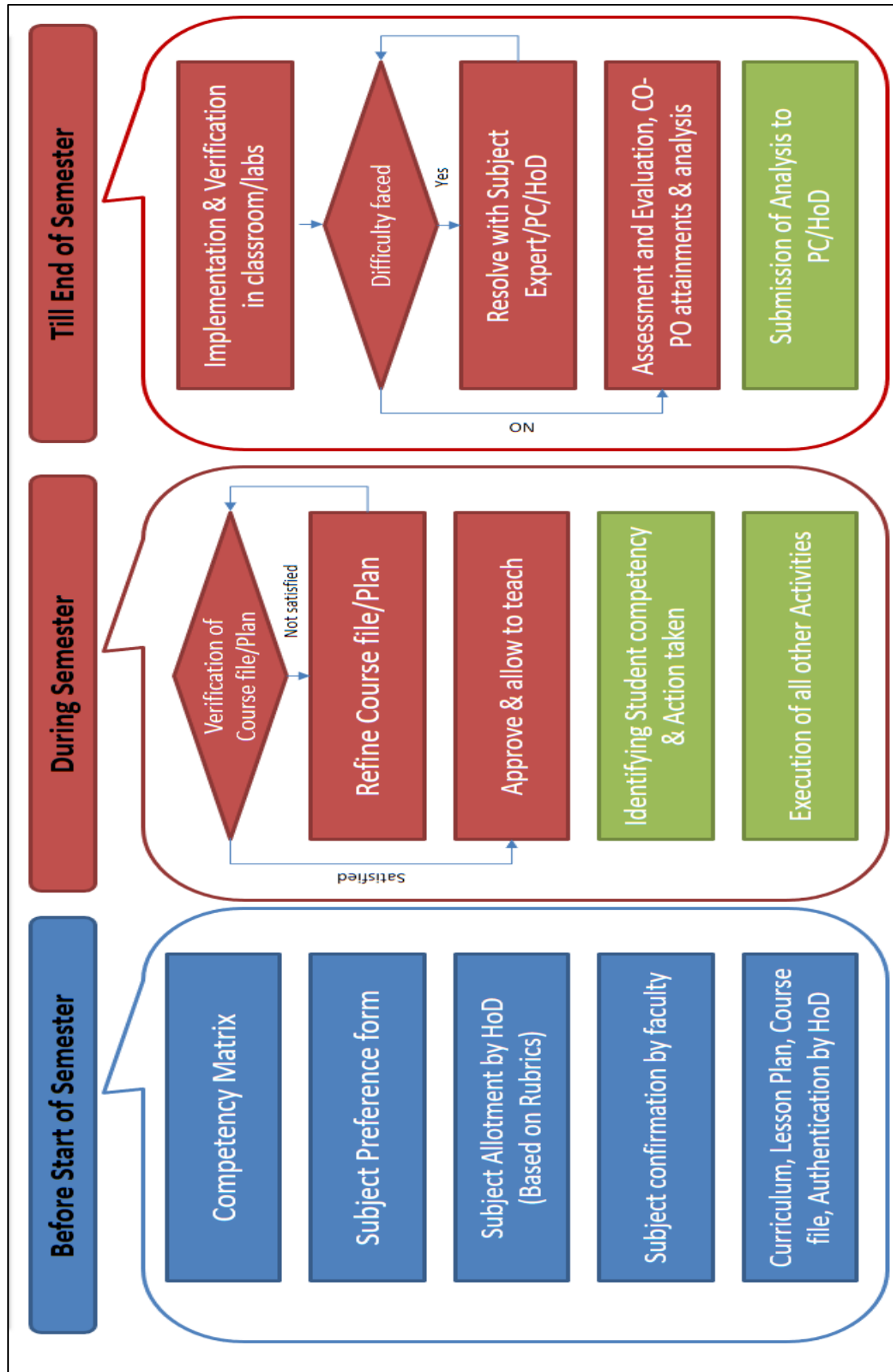
Vision of Institute: To become a leading Institute in producing high quality technical professionals for Nation Building.

Mission of Institute: <ul style="list-style-type: none">• To nurture the students with high quality education.• To promote creativity, excellence and discipline.• To explore career opportunities for the students.• To enhance industry-institute interaction and research activities.• To create social and environmental awareness.	Quality Policy of Institute: <p>We are committed to create quality professionals to meet the emerging industrial and social needs through</p> <ul style="list-style-type: none">• Innovative quality education.• Technology oriented system administration.• State of art infrastructure.• Congenial & disciplined learning environment.• Inculcating moral & ethical values among faculty & students.• Aiming at continual improvement in all activities.
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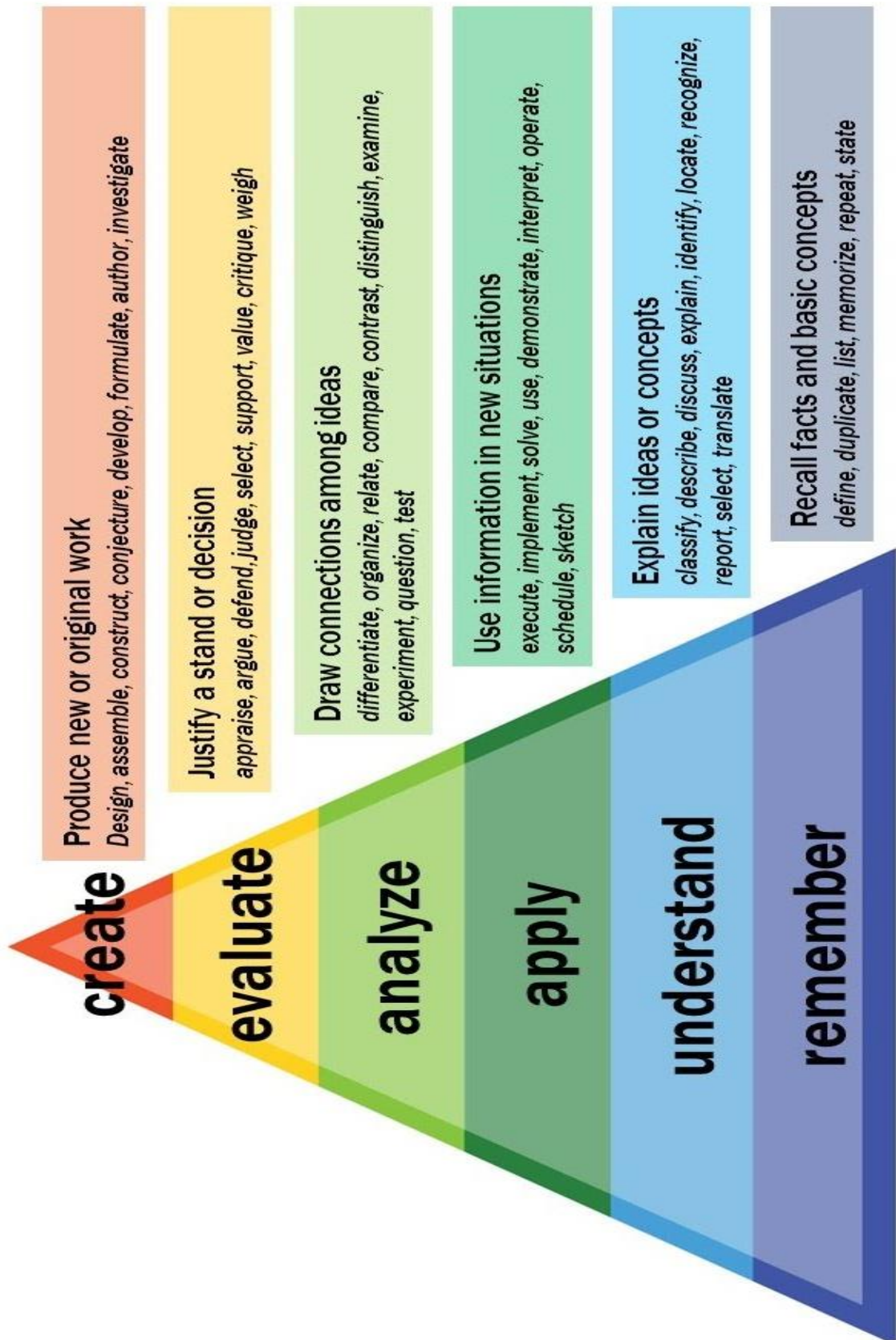
Program Outcomes (POs)

- **PO 1: Engineering Knowledge:** Apply the knowledge of mathematics, science, engineering fundamentals, and an engineering specialization to the solution of complex engineering problems.
- **PO 2: Problem Analysis:** Identify, formulate, research literature, and analyze complex engineering problems reaching substantiated conclusions using first principles of mathematics, natural sciences, and engineering sciences.
- **PO 3: Design/Development of Solutions:** Design solutions for complex engineering problems and design system components or processes that meet the specified needs with appropriate consideration for the public health and safety, and the cultural, societal, and environmental considerations.
- **PO 4: Conduct Investigations of Complex Problems:** Use research-based knowledge and research methods including design of experiments, analysis and interpretation of data, and synthesis of the information to provide valid conclusions.
- **PO 5: Modern Tool Usage:** Create, select, and apply appropriate techniques, resources, and modern engineering and IT tools including prediction and modelling to complex engineering activities with an understanding of the limitations.
- **PO 6: The Engineer and Society:** Apply reasoning informed by the contextual knowledge to assess societal, health, safety, legal and cultural issues and the consequent responsibilities relevant to the professional engineering practice.
- **PO 7: Environment and Sustainability:** Understand the impact of the professional engineering solutions in societal and environmental contexts, and demonstrate the knowledge of, and need for sustainable development.
- **PO 8: Ethics:** Apply ethical principles and commit to professional ethics and responsibilities and norms of the engineering practice.
- **PO 9: Individual and Team Work:** Function effectively as an individual, and as a member or leader in diverse teams, and in multidisciplinary settings.
- **PO 10: Communication:** Communicate effectively on complex engineering activities with the engineering community and with society at large, such as, being able to comprehend and write effective reports and design documentation, make effective presentations, and give and receive clear instructions.
- **PO 11: Project Management and Finance:** Demonstrate knowledge and understanding of the engineering and management principles and apply these to one's own work, as a member and leader in a team, to manage projects and in multidisciplinary environments.
- **PO 12: Life-Long Learning:** Recognize the need for, and have the preparation and ability to engage in independent and life-long learning in the broadest context of technological change.

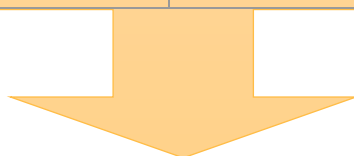
OBE Framework for an Institute



Revised Bloom's Taxonomy (BT)



The cognitive process dimensions- categories					
Lower Order of Thinking (LOT)			Higher Order of Thinking (HOT)		
Knowledge	Understand	Apply	Analyse	Evaluate	Create
Recognizing (identifying)	Interpreting	Executing	Differentiating	Checking (coordinating, detecting, testing, monitoring) Critiquing (judging)	Planning
Recalling (retrieving)	Illustrating	Implementing	Organizing		Generating
	Classifying		Attributing		Producing (construct)
	Summarizing				
	Inferring (concluding)				
	Comparing				
	Explaining				



The Knowledge Dimension			
Concrete Knowledge		Abstract knowledge	
Factual	Conceptual	Procedural	Metacognitive
<ul style="list-style-type: none"> • Knowledge of terminologies • Knowledge of specific details & elements 	<ul style="list-style-type: none"> • Knowledge of classifications and categories • Knowledge of principles & generalizations • Knowledge of theories, models & structures 	<ul style="list-style-type: none"> • Knowledge of subject specific skills and algorithms • Knowledge of subject specific techniques and methods • Knowledge of criteria for determining when to use appropriate procedures 	<ul style="list-style-type: none"> • Strategic Knowledge • Knowledge about cognitive task, including appropriate contextual and conditional Knowledge • Self- Knowledge

Action Verbs for Course Outcomes

Sample Action verbs:

Lower Order of Thinking (LOT)			Higher Order of Thinking (HOT)		
Knowledge	Understand	Apply	Analyse	Evaluate	Create
Define	<i>Explain</i>	Solve	Analyse	Reframe	Design
Describe	Describe	Apply	Compare	Criticize	Create
List	Interpret	Illustrate	Classify	Judge	Plan
State	Summarise	Calculate	Distinguish	Recommend	Formulate
Match	Compare	Sketch	<i>Explain</i>	Grade	Invent
Tabulate	Discuss	Prepare	Differentiate	Measure	Develop
Record	Estimate	Chart	Appraise	Test	Organize
Label	Express	Choose	Conclude	Evaluate	Produce

Illustration (use of action verb w.r.t knowledge dimension and order of thinking):

Use of action verbs	Factual	Conceptual	Procedural	Metacognitive
Remember	List properties of soil	Recognize characteristic of material	<i>Explain</i> working of pump	Identify strategies for report writing
Understand	Summarize features of a new product.	Classify adhesives by toxicity.	Explain assembly instructions.	Predict the behavior of member
Apply	Respond to frequently asked questions.	Provide advice to team members	Carry out pH tests of water samples.	Use modern techniques to get solution
Analyse	<i>Explain</i> the selection of tool/activity.	Differentiate LOT and HOT	Integrate compliance with regulations.	Assess the project work
Evaluate	Select the appropriate tool	Determine relevance of results.	Judge efficiency of sampling techniques.	Reflect on one's progress.
Create	Generate a log of daily activities.	Assemble a team of experts.	Design efficient project workflow.	Create a learning portfolio.

Guidelines for writing Course Outcome Statements

Well-written course outcomes involve the following parts:

1. Action verb
2. Subject content
3. Level of achievement as per BTL
4. Modes of performing task (if applicable)

Illustration:

Students are able to

- 1) Design column splices and bases → action verb (underline)
- 2) Determine the losses in a flow system → Subject content
- 3) Use structural analysis software to a competent level. → level of achievement
- 4) Present seminar on real life problems → Modes of performing task with action verb

While writing COs the following questions/points must be addressed properly.

Specific	Is there a description of precise behavior and the situation it will be performed in? Is it concrete, detailed, focused and defined?
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Measurable	Can the performance of the outcome be observed and measured?
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Achievable	With a reasonable amount of efforts and application can the outcome be achieved? Are you attempting too much?
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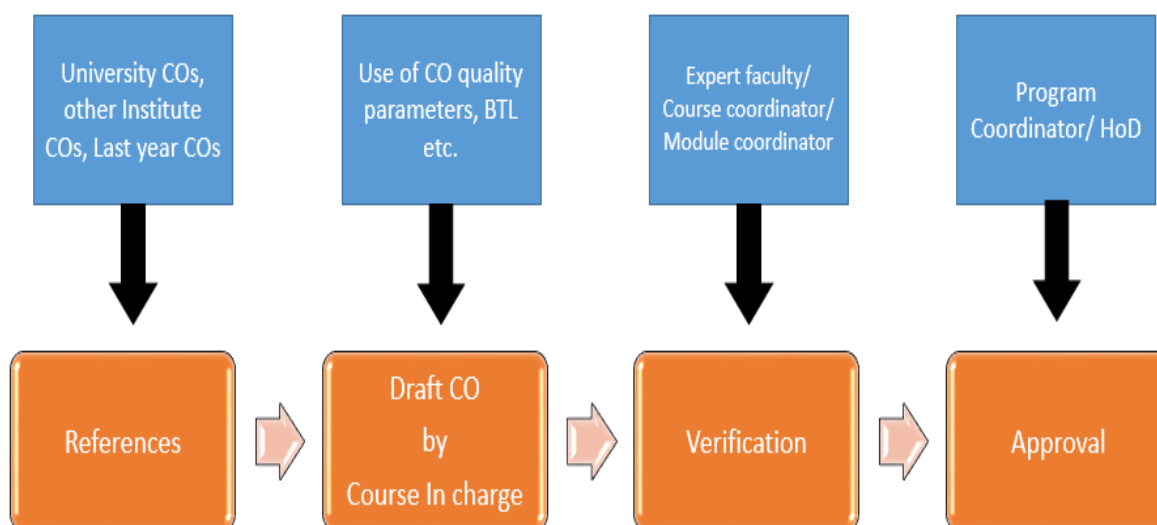
Relevant	Is the outcome important or worthwhile to the learner or stakeholder? Is it possible to achieve this outcome?
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Time-Bound	Is there a time limit, rate number, percentage or frequency clearly stated? When will this outcome be accomplished?
-------------------	--

Note: If Laboratory is given as separate course (with course code) then there should be separate course outcomes for Laboratory.

Quality of Course Outcome

Process at department level to maintain quality of CO



Guidelines/Checklist for Cos:

Number of COs	2 to 4
CO essentials	Action Verb, Subject Content, Level of Achievement, Modes of Performing task (If Applicable)
Based on BTL?	Understand, Remember, Apply, Analyse, Evaluate, Create
Number of BTL Considered in one course	Minimum 3
Technical Content/ point of curriculum?	All curriculum contents are covered
Curriculum gap	Additional CO for gap identified/filling. Adds more weightage

CO-PO Mapping Guidelines

CONSIDER ANY TWO MINIMUM CRITERIA FOR CO-PO MAPPING JUSTIFICATION

A] Contact Hours lecture, Tutorial and Practical

Level	Contact Hours in Percentage (including lecture & Practical)
No mapping (-)	< 5%
Low (1)	5- 15%
Medium (2)	15- 25%
High (3)	>25%

Description

Number of lecture = 3 per week x 12 weeks = 36 Hours

Tutorial = 1Hr x 12 Weeks = 12 Hours

Practical = 2hr x 12 week = 24 hours

Total Hrs = 36+12+24 = 72 Hrs

Example: Let, CO1 related points explained/engaged in 10 lectures + 1 Tutorial and 2 practical

Then contact hours = 10+1+2x2 = 15 hours

Therefore, contact hours in percentage = $(15/72) \times 100 = 20.8\%$ → medium mapping (2)

B] Number of Assessment Tools used

Level	Assessment tools used to assess the CO
No mapping (-)	0
Low (1)	1 or 2
Medium (2)	3
High (3)	4 or more

Description

CO assessment tools → Mid-term test, end term test, class test, oral, Continuous internal assessment (Assignment, Lab practical assessment), course exit survey, University theory exam, OE/POE, external feedback, Activities (Survey, guest lecture, workshop, seminar, case studies, mini/minor projects etc.

Every CO must be correlated with each PO and appropriate mapping may be selected.

C] Key words

Most of the times, appropriate keyword is sufficient for mapping.

Level	Keywords Used in writing Cos
No mapping (-)	Key words related with LOT and not related with course or any outcomes
Low (1)	Part of PO is reflected through keywords/action verbs
Medium (2)	Major part of PO is reflected through keywords/action verbs. + moderate level performance is expected from student to achieve PO
High (3)	Exact action verb of PO + critical performance expected from student to achieve PO

D] Critical Assessment Record for PO5 to PO12

Level	Assessment Depth
No mapping (-)	No rubric used for assessment
Low (1)	Single rubric Category used for assessment
Medium (2)	Two rubric Category used for assessment
High (3)	Three or more rubric Category used for assessment

Illustration

Category No.	Rubric Category	Level of Performance			
		4	3	2	1
1	Group Leader	Seeks opportunities to lead; in leading is attentive to each member	Will take lead if group insists; not good at being attentive to each member	Resists taking on leadership role; in leading allows uneven contributions	Never shows up
2	Contribution	Always contributes; quality of contributions is exceptional	Sometimes contributes; quality of contributions is fair	Rarely contributes; contributions are often peripheral or irrelevant; frequently misses team sessions	Never shows up and never contributes.
3	Cooperation	Always cooperative with all members, support good initiatives	cooperative with members, but sometimes argue	cooperative with few members, and argue most of time	Non-cooperative

E] Assessment type

Level	Test / Assessment item used
No mapping (-)	Test items (1) OR Nil
Low (1)	Test items (2) / Assessment item (1)
Medium (2)	Test items (2) + Assessment item (1) OR Assessment item (2)
High (3)	Test items (2) + Assessment item (2) and More

Test Item:

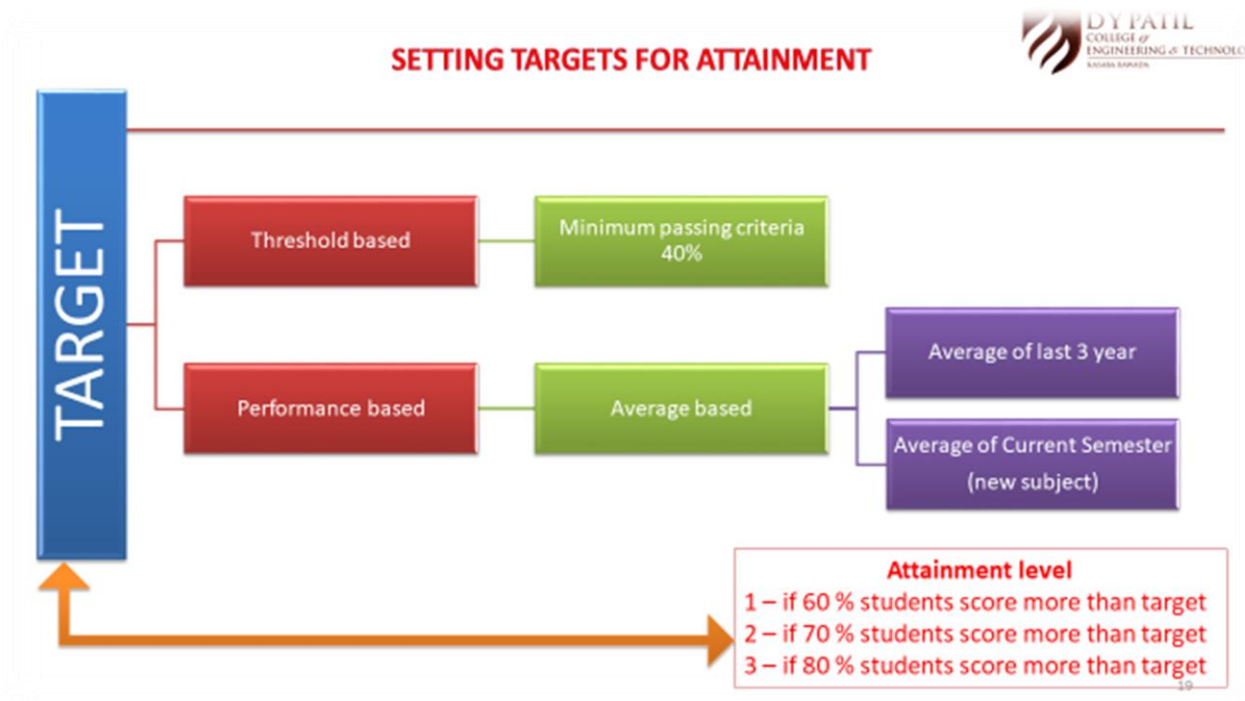
Mid-term, End term, class test, surprise test, University theory exam (Questions + additional information)

Assessment items:

Quizzes, Assignment problems, simulation, laboratory experiments, project, field work, report presentation, Tutorials, activities, etc.

F] Any other criteria with proper justifiable document is acceptable.

Targets/ Attainment Levels

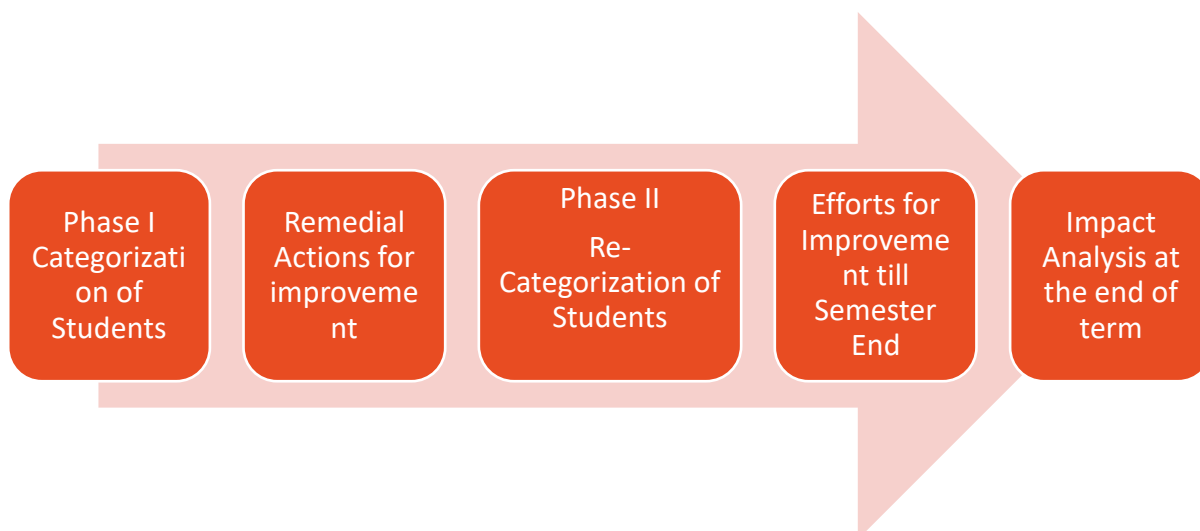


Illustration

Case of Course	Avg % result in last year/ 3 years	Clue for keeping target	Attainment 1 if	Attainment 2 if	Attainment 3 if
Course 1	<40 %	Threshold	40 % cross target	50% cross target	60% cross target
Course 2	Above 40% but less than 50%	Threshold with high attainment level	60 % cross target	70% cross target	80% cross target
Course 3	Above 50 %	Average based	40 % cross target	50% cross target	60% cross target
Course 4	Above 80%	Average based with high attainment level	60 % cross target	70% cross target	80% cross target

Student Competency

Chart of Action Plan



Guidelines for First Year

Phase I- Categorization (After 15 Days of start of semester)	Phase II- Re-categorization (After Mid Term Result)
12 th Marks	Mid Term Result
Prerequisite Test	Timely Completion of work
Surprise Test after 15 days	Lab Performance
Attendance & Behaviour	Attendance & Behaviour
	Previous Semester University Result(Applicable for Sem-II)

Guidelines for Higher Classes [SY, TY & BE]

Phase I- Categorization (After 15 Days of start of semester)	Phase II- Re-categorization (After Mid Term Result)
Previous semester University Result whichever is available	Mid Term Result
Prerequisite Test	Timely Completion of work
Surprise Test after 15 days	Lab Performance
Attendance & Behaviour	Attendance & Behaviour
	Previous semester University Result

Base Score for student category

<50%	-	Slow Learner
50% to 65%	-	Average Learner
>65%	-	Advanced Learner

Strategies for Slow, Average and Advanced Learners

For Slow learners

- Document/record of remedial classes with timetable & attendance
- Specially designed assignment/ task
- Student study group for peer to peer learning
- Individual Counseling
- Student help desk

Note: Remedial sessions should be conducted once every week

For Average Learners

- Additional assignment/ task
- Encouraging for timely and effective completion of work
- Conduction of quiz, orals etc.
- Solving previous year University question papers and test papers
- Presentation on technical topics/ case studies/mini projects

Note: Activities should be on continuous basis

For Advanced Learners

- Encouraging to present & publish papers in journals/conferences/competitions
- Guidance for GATE/ competitive Examination
- Encouraging to participate in professional activities.
- Special designed activities to improve the portfolio of students.
- Special guidance for career building

Note: Activities should be on continuous basis



Rubrics for Assessment

What is Rubric?

- A scoring guide with criteria for evaluating students' work in direct relation to one or more of the PO's and a rating scale indicating differing levels of performance.

Rubrics are:

- Used to examine how well students have met CO or PO rather than how well they perform compared to their peers.
- Typically include measurable descriptors that define expectations at each level of performance for each criterion.

Sample Rubrics for CO assessment in Laboratory:(10 Marks)

Category	Performance Levels		
	3 marks	2 marks	1 marks
Performance in Lab	<ul style="list-style-type: none"> • Able to perform experiment independently within prescribed time • The result is close or to standard value. 	<ul style="list-style-type: none"> • Able to perform experiment within prescribed time • Large deviation of result from standard value 	<ul style="list-style-type: none"> • able to perform the experiment
Level of Understanding/ Q&A	<ul style="list-style-type: none"> • able to show strong theoretical background of experiment • able to interpret proper data to reach conclusion 	<ul style="list-style-type: none"> • partially show strong theoretical background of experiment • * Partially able to interpret data to reach conclusion. 	<ul style="list-style-type: none"> • lack of theoretical background of experiment or lack of interpretation of data
	Documentation Level		
	4 marks	3 marks	2 marks
Quality of Submission	<ul style="list-style-type: none"> • Graphs, table, contents are well constructed. • All-important calculations and result have been clearly made. • Conclusions/ observations/ comments done clearly 	<ul style="list-style-type: none"> • Shortfalls found in any of the contents of the report viz. graphs, tables, calculations, results, conclusions. Comments etc. 	<ul style="list-style-type: none"> • Report submitted but not written properly.

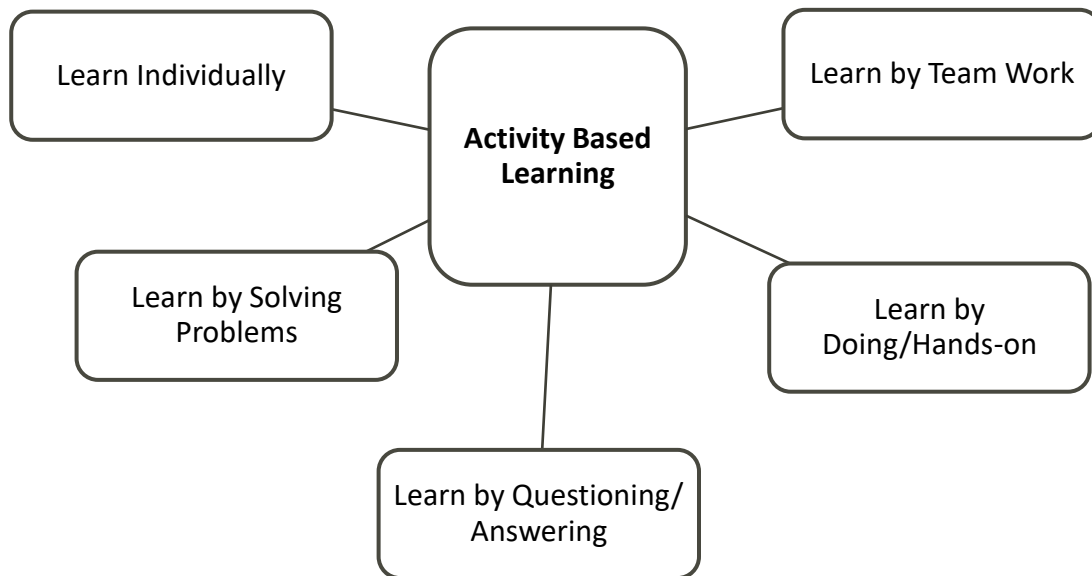
Rubric maximum score = 4+3+3 (high marks) = 10 (100%)

Rubric minimum score = 1+1+2 (low marks) = 4 (40%)

Sample Rubrics for PO-9 Individual & Team Work

Rubric Category	Level of Performance			
	4	3	2	1
Group Leader	Seeks opportunities to lead; in leader is attentive to each member	Will take lead if group insists; not good at being attentive to each member	Resists taking on leadership role; while leading allows uneven contributions	Never shows up
Contribution	Always contributes; quality of contributions is exceptional	Sometimes contributes; quality of contributions is fair	Rarely contributes; contributions are often peripheral or irrelevant; frequently misses team sessions	Never shows up
Cooperation	Always cooperative with all members, support good initiatives	cooperative with members, but sometimes resist	cooperative with few members, and resist most of time	Non-cooperative

Activity Based Learning



Examples:

MOOC, Flipped Classroom, Think Pair Share, Think Pair Solo, Four Corners, Round Robin, Collaborative Learning, Zig-Saw Puzzle, Matrix Method, Peer-Learning, Work-Based Learning, Problem-Based Learning, Personalized Learning, Group Discussion, and Debate Case Studies

List of Assessment Tools

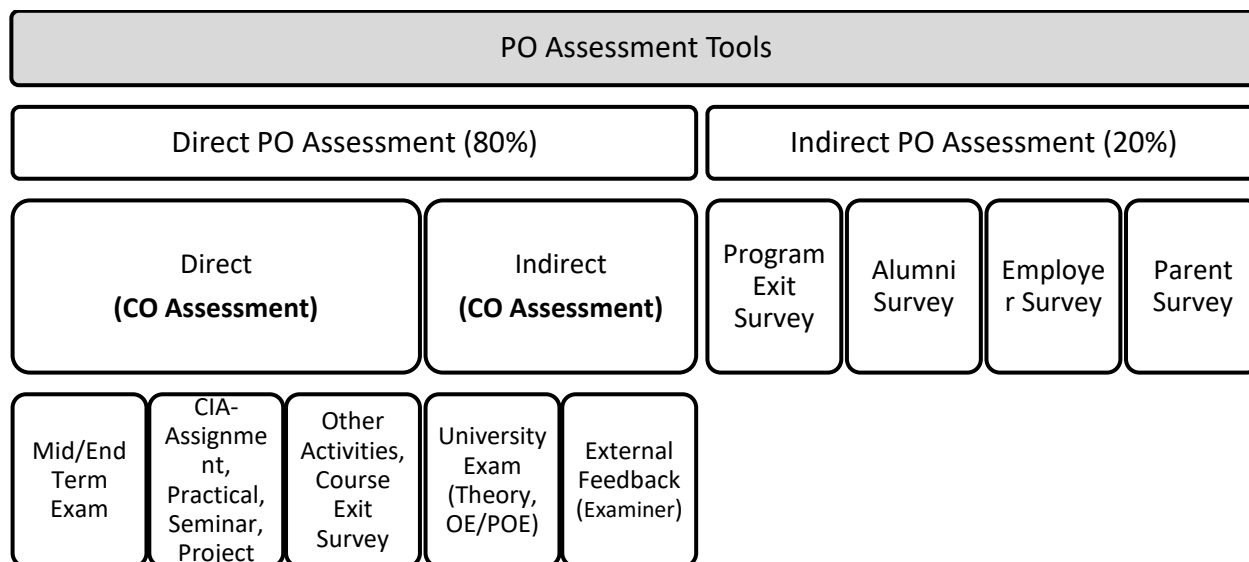
All (Direct + Indirect) CO assessment tools = PO Direct assessment tools

Sample CO assessment Tools

- Mid Term Test
- End Term Test
- Quiz
- Assignment
- Practical/ Lab work
- Industrial Visit, Workshop
- Other Task/Activity
- University Exam
- Oral/POE
- Course Exit Survey
- External Feedback (External Examiner/Trainer, Campus Placement Technical Expert)

Direct Tools: (Measurable in terms of marks and w.r.t. CO) Assessment done by faculty at institute level

Indirect Tools: (Non measurable in terms of marks and w.r.t. CO) Assessment done at University Level



Sample Indirect PO assessment Tools

- Program Exit Survey
- Alumni Survey
- Employer Survey of Alumni
- Parent Feedback

CO Attainment Calculations

Attainment Weightage:

Consider following weightage for PO Assessment Tools

Direct PO Assessment (80%)	Indirect PO Assessment (20%)
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Consider following weightage for CO Assessment Tools

PO Direct Assessment Tools= CO Assessment Tools		
Direct CO Assessment	Indirect CO Assessment	
20	80	University BE Curriculum
60	40	University CBCS(from 2018 FY batch)

Illustration of Internal Test Examination Attainment:

Course	Engg. Mathematics
Maximum Marks	30
Number of Students Appeared	60
Passing Level (Threshold Based Target)	12 (40% here)

Now, we need Target (mentioned above in table) and marks of all students to calculate attainment. The table below shows marks of all students

5	23	5	11	21	0
0	12	5	2	7	4
0	22	3	3	10	7
5	18	9	20	17	24
23	8	25	16	9	10
12	2	8	11	22	4
26	13	2	1	30	19
24	22	16	10	1	2
12	21	8	25	11	4
24	9	22	20	20	17

Now

Number of student achieving 12 or more marks	28
% of students achieving 12 or more marks	$(28/60)*100 = 46.6\%$

Let's say my Attainment levels are

- 1 – if 40 % students score more than target
- 2 – if 50 % students score more than target
- 3 – if 60 % students score more than target

Then Attainment is = 1 (from 46.6%)

Illustration of Feedback/Rubric Based Assessment & Attainment:

Course	SOM
Maximum marks	5
Number of students appeared	60
Passing level (Average Based Target)	3 (>50% here)

Now, we need Target (mentioned above in table) and response/feedback of all students to calculate attainment. The table below shows score/response of all students

4	3	3	1	2	5
3	3	2	1	2	4
4	2	5	5	1	5
1	1	5	2	2	4
2	2	5	3	5	1
2	4	2	5	2	1
3	4	4	2	4	3
5	2	4	3	2	5
5	5	4	4	4	2
5	4	4	2	3	5

Now

Number of student giving 3 or more score	37
% of students with 3 or more marks	$(37/60) \times 100 = 61.7\%$

Let's say my Attainment levels are

- 1 – if 40 % students score more than target
- 2 – if 50 % students score more than target
- 3 – if 60 % students score more than target

Then attainment is = 3(from 61.7%)

Overall Attainment of CO

Let's assume CO1 is assessed using any 2 direct + 2 Indirect CO assessment tools

Then

Overall CO Attainment = (Weightage x Direct CO attainment) + (Weightage x Indirect CO attainment)

For University regular BE Curriculum,

Overall CO Attainment = $(20\% \times \text{Direct CO attainment}) + (80\% \times \text{Indirect CO attainment})$

For University CBCS Pattern,

Overall CO Attainment = $(60\% \times \text{Direct CO attainment}) + (40\% \times \text{Indirect CO attainment})$

Note: Appropriate % weightage distribution may be considered for any number of direct/indirect assessment tools with proper justification at department/faculty level.

Illustration

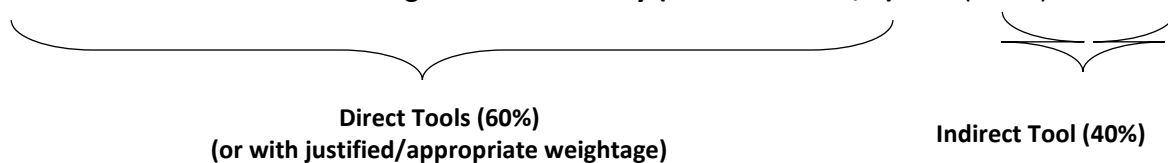
Course CO	PO											PSO			BTL
	1	2	3	4	5	6	8	9	10	11	12	1	2	3	
C202.1	3	-	-	-	-	-	-	-	-	-	-	-	-	-	Remember
C202.2	3	3	-	-	-	-	-	-	-	-	-	-	-	-	Understand
C202.3	-	3	-	-	-	-	-	-	-	-	-	-	-	-	Apply
C202.4	-	3	-	-	-	-	-	-	-	-	-	-	-	-	Apply
C202.5	-	-	3	-	2	-	-	-	-	-	2	-	-	-	Analyse
C202.6	-	-	-	-	3	2	-	-	-	-	-	3	-	-	Analyse

So we finalize this assessment tools and then weightages

CO1 to CO4: Midterm & or end term + Continuous assessment (Assignment) + UE (PO1, 2)

CO5: Mid & or End term + Assignments + **Activity (rubric for PO5, 12)**+ UE (PO3)

CO6: Mid & or End term + Assignments + **Activity (rubric for PO5, 6)**+ UE (PSO1)



Contribution of Course Attainment in PO Attainment

Illustration

Let us assume CO-PO mapping of course

CO	PO												PSO		
	1	2	3	4	5	6	7	8	9	10	11	12	1	2	3
1	3	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2	-	2	1	-	-	-	-	-	-	-	-	-	3	-	-
3	-	3	1	-	-	-	-	-	-	-	-	-	3	-	-
4	-	3	-	2	-	-	-	-	-	-	-	1	3	-	-
Average	3	3	1	2	-	-	-	-	-	-	-	1	3	-	-

Overall Attainment of CO is as below

CO	Direct Tool Attainment (A)	Indirect Tool Attainment (B)	Overall CO Attainment = 0.2x A + 0.8 x B
1	2	3	2.8
2	3	3	3
3	2	3	2.8
4	1	3	2.6

Hence, final contribution of CO attainment in PO attainment can be done using the below formula,

CO Contribution = Overall CO attainment X (CO-PO Mapping weightage / 3)

CO	PO												PSO		
	1	2	3	4	5	6	7	8	9	10	11	12	1	2	3
1	2.80	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2	-	2.00	1.00	-	-	-	-	-	-	-	-	-	3.00	-	-
3	-	2.80	0.93	-	-	-	-	-	-	-	-	-	2.80	-	-
4	-	2.60	-	1.73	-	-	-	-	-	-	-	0.87	2.60	-	-
Average	2.80	2.50	0.96	1.73	-	-	-	-	-	-	-	0.86	2.80	-	-

Sample calculations:

CO1- PO1 mapping attainment $\rightarrow 2.8 \times 3/3 = 2.80$ (up to 2 decimal places)

CO2- PO2 mapping attainment $\rightarrow 3 \times 2/3 = 2.00$

CO2- PO3 mapping attainment $\rightarrow 3 \times 1/3 = 1.00$

CO3- PO3 mapping attainment $\rightarrow 2.8 \times 1/3 = 0.93$

CO4- PO12 mapping attainment $\rightarrow 2.6 \times 1/3 = 0.86$

Continuous Improvement

A) Contribution of CO in PO attainment and Continuous Improvement (Faculty Level)

Outcome	Action to be taken by faculty
All CO-PO attained highly (>2.5 out of 3)	Set new higher targets or attainment levels for next Academic Year (A.Y.).
All CO-PO attained moderately (1.8 to 2.49 out of 3)	Record observations, Continue action plan of last A.Y. with plan for improvements.
All CO-PO attained lowly (0.9 to 1.79 out of 3)	Record observations, assess the target set, revise/improve action plan of last A.Y. to achieve the attainment with plan for improvements.
CO-PO not attained, poor performance (<0.9 out of 3)	Record observations, Critical assessment of target with Program Assessment Committee (PAC), Revise action plan of last A.Y. at faculty/department level.

B) PO attainment and Continuous Improvement (PC and HoD Level)

Category	Outcome	Action by PC and HoD
Course related	PO attained highly	Include activities with HOT.
	PO not attained highly	Identify concerned courses, plan for immediate improvements, guide, support and monitor its execution.
Activity related	Activities Conducted	Critical assessment, impact analysis to be done and revise as per the need for improvements.

List of Documents

Sr.	Title	Details
1	Vision-Mission of Institute	Maintain at Deptt. Level (PC & HoD)
2	Vision Mission of Program	Maintain at Deptt. Level (PC & HoD)
3	PEO of Program, PEO-PO/PSO Mapping	Maintain at Deptt. Level (PC & HoD)
4	PO and PSO of Program	Maintain at Deptt. Level (PC & HoD)
5	CO + PO/PSO + Mapping	Maintained by every faculty in Course File
6	Revised Bloom's Taxonomy Level and OBE Framework	Print to be maintained in Course File of Faculty & displayed in department all labs
7	Course List with Course Codes	Maintain at Deptt. Level(PC & HoD)
8	List of PO Assessment Tools	Maintain at Deptt. Level (PC & HoD)
9	List of CO Assessment Tools Used	Maintained by every faculty in Course File
10	Program Assessment Committee & DAB	Maintain at Deptt. Level(PC & HoD)
11	Course and Module Coordinators	Maintain at Deptt. Level(PC & HoD)
12	Course Plan	Along with delivery details and assessment tools by Faculty
13	Attainment Levels/ Targets of all courses of your program	Maintained by every faculty in Course File
14	Rubrics	<ul style="list-style-type: none"> Course wise rubrics to be maintained by every Faculty All activity rubrics to be maintained at deptt. Level (PC & HoD)
15	Record of all Assessment Details	Test papers, Model Answers, Sample Answer Papers, Results, Sample Journals of students, Lab Manuals, Sample Seminar, Project Report & other record concerned with assessment to be maintained by Faculty
16	Slow-Advanced Learners	Identification, Action Taken Record to be maintained by Faculty
17	Course Exit Survey of every Course	To be maintained by concerned Faculty
18	Program Exit Survey, Alumni Feedback, Employer Feedback	End of Final Year: Maintain at Deptt. Level (PC & HoD)
19	CO Attainment	At End of Course: Maintained by Faculty and to be submitted to department
20	PO Attainment	At end of A.Y.: (Direct + Indirect) to be maintained by PC & HoD at Deptt. Level
21	Impact Analysis and Continuous Improvement Related Documents	CO level documents to be maintained by concerned faculty. PO level documents to be maintained by PC and HoD.